

Division Commander's Hip Pocket Guide
(Dedicated 2, 3, 4-year Green to Gold Scholarships)

1. **Application Process.** The application window opens for SY 2017-2018 on 01 August 2016. Applicants must complete the US Army Application, Cadet Command Form 174-R, June 2014 and submit all other applicable documents outlined in the Green to Gold Access Portal. Applicants can access the portal at <http://www.goarmy.com/careers-and-jobs/current-and-prior-service/advance-your-career/green-to-gold/pocket-scholarship.html>, scroll to the bottom of the page then click on 'create an account' or 'Log In' to begin the process.

2. **Eligibility Criteria.** Soldiers are ineligible for this scholarship if they:

- a) Are not on Active Duty on 1 June of the scholarship award year.
- b) Are ineligible for reenlistment.
- c) Are a conscientious objector (as defined by AR 600-43.8-2)
- d) Are under suspension of favorable action due to unfavorable personnel action (AR 600-8-2)
- e) Have greater than 10 years active federal service as of the date of discharge.
- f) Are under probation on a civil conviction or charges are pending at the time of application.
- g) Had an adverse juvenile adjudication or were arrested, indicted, or convicted by a civil court or military law (other than minor traffic offenses with a fine of \$250 or less). A waiver may be requested.
- h) Are ineligible for reenrollment in ROTC basic or advanced course (prior ROTC Cadet).
- i) Are unmarried and have one or more dependents less than 18 years of age. A waiver may be requested.
- j) Have a spouse in the military and has one or more dependents less than 18 years of age. A waiver may be requested.
- k) Have been convicted of a domestic violence crime (nonwaiverable).
- l.) Are not a US Citizen

3. **Nomination Process.** The nomination process is at the discretion of the Commander. Since Hip Pocket application do not appear before the selection board at Headquarters, Cadet Command, a localized board should be conducted to ensure the best qualified

Soldiers are nominated. Once the nominee(s) have been selected a copy of the nominating letter must be given to the Soldier to upload into their online application and/or emailed the Hip Pocket point of contact identified below.

4. **Submission Deadline.** All applications and nomination letters must be received by Cadet Command NLT 1 April of the start of the scholarship. Ensure the name, email address, and phone number for your Hip Pocket Scholarship point of contact is annotated on the nomination letter for coordination purposes. If the nominated Soldier requires any waivers, the earlier the application is submitted the better chance the Soldier has of receiving a decision in time to start school in the fall.

5. **Final Award.** Upon receipt of nomination letter, all required documents and the signed CCF 174-R, Cadet Command will conduct a final review the application to ensure eligibility requirements are met and process any required waivers. The Soldier's chain of command and the Hip Pocket point of contact will be notified of the Soldier's status, either as qualified or conditional winner (conditional-medical or conditional-administrative or both). **The award of scholarship becomes final only when the nominee is fully qualified and has no unresolved medical or administrative issues (to include any required waivers).** Prior to discharge, the Soldiers chain of command must ensure that the Soldier is fully qualified in accordance with AR 635-200, Chapter 16-2.

6. **Benefits.** This scholarship will pay full tuition, as well as \$1,200.00 annually for books and supplies. Once contracted, the Cadet will also receive a monthly stipend up to \$500.00 per month, depending on their academic status, up to ten months per year.

7. Although not a requirement for selection, the best applicants should possess the desired Scholar-Athlete-Leader (SAL) criteria. In addition to meeting the eligibility criteria outlined in paragraph 2 and the SAL criteria, Soldier must meet the eligibility criteria outlined in the Division Commander's Dedicated 2, 3, 4-year Scholarship Eligibility Checklist located at enclosure 1.

8. The approved Commanders Green to Gold Hip Pocket Scholarship Program Participants list is located at enclosure 2.

9. Point of contact for this action is Mrs. Mollie Steele, DSN 464-7114, (502) 624-7114, or mollie.s.steele.civ@mail.mil.

Division Commander's Dedicated 2, 3, 4-year Scholarship Eligibility Checklist

STANDARD	YES	NO	NOTES
U.S. citizen			Nonwaiverable
Be under 31 years of age on 31 December of the projected year of commissioning.			This is a statutory requirement and there are no waivers authorized.
Be considered a SAL (Scholar, Athlete, & Leader)			
Scholar (<u>Recommended Criteria</u>) -Honor Graduate/ Commandant's List of NCOES school -3.0 and SAT/ACT over 1100/21 For two-year scholarship applicants, either -Cumulative GPA over 3.0 on all college level courses or if 25% of the course work is in Math, Science, Engineering or technical courses, cumulative GPA over 3.0 or SAT/ACT over 1100/21			
Athlete (<u>Recommended Criteria</u>) -Score 270 on APFT with a minimum 90 points in each event -Active competitive involvement on post level or higher sports team -Placement in top three of individual athletic competition (triathlon, mountain biking, running, martial arts, etc.			
Leader (<u>Recommended Criteria</u>) -Selected as Soldier/NCO of the quarter/year at battalion level or higher board -Served in team leader/squad position for minimum six months with favorable endorsement from company commander			
Have completed a minimum of 2 years active duty. Must have a minimum of 18 months active duty at the projected start of school to request a waiver.			Waiver of Time in Service (TIS) is approved by HRC-Fort Knox. Provide Cadet Command with DA Form 4187 and all endorsements. Applicants must have at least 18 months active duty service at the projected start date of school to be considered for a TIS waiver.

Have Completed any Service Remaining Requirement incurred as a result of attending any functional course, seminar and so forth as of the date of discharge for enrollment in ROTC		Waiver of Training Service Obligation (TSO) is approved by HRC-Fort Knox. Provide Cadet Command with the DA 4187 and all endorsements.
GT Score 110 or greater		NO WAIVER AUTHORIZED
Have passed an Army Physical Fitness (APFT) and achieved a score of 180 or higher with a minimum of 60 points in each event within the last six months.		No alternate event. Soldiers on a temporary or permanent profile (TO INCLUDE PREGNANCY) are ineligible.
Required minimum Cumulative Grade Point Average (CGPA) 2.5 on a 4.0 scale. Required minimum SAT of 920 and/or ACT of 19.		4-year applicants must provide the High School CGPA and SAT/ACT scores. 2- and 3-year applicants provide the College CGPA, established by college or on all previously completed college work
Have no more than 2, 3 or 4 academic years remaining (excluding summer) to obtain first Bachelor degree. Have no more than 2 years remaining to complete first Master's degree.		The previously earned semester/quarter hours obtained must be accepted toward degree being pursued by school that has accepted Soldier as a student (2, 3 year applicants only)
School Soldier desires to attend has accepted him/her as an academic freshman, sophomore, junior or a two-		Letter of acceptance from a degree producing college or university offering Army ROTC
Professor of Military Science accepts Soldier into the Army ROTC program at the desired school		Letter of acceptance from the PMS at the school the Soldier plans to attend containing the start date of the school term
Have a favorable National Agency Check with Local and Credit Check (NACLC)		The Soldier must submit a letter from the Security Manager indicating that a clearance has been initiated or granted.
Have no more than three dependents (including spouse)		If more than three dependents, a waiver must be requested
Spouse in the military and dependent children are under 18		If answer is yes, a waiver must be requested
IAW Lautenberg Amendment Gun Control Act of 1968, Soldier cannot have a misdemeanor record of a domestic violence conviction (DVC)		NO WAIVER AUTHORIZED
Have had an adverse juvenile adjudication, or have been arrested, indicted or convicted by a civil court or military law for other than minor traffic violations (\$250 or		If answer is yes, a waiver must be requested

Each applicant must be medically qualified by the Department of Defense Medical Examination Review Board before any award of scholarship is final

Div/Corp/Command	Location	Auth Scholarships
101st Air Assault	Fort Campbell	5
10th Mountain	Fort Drum	5
1st Armor	Bliss	5
1st Cavalry	Fort Hood	5
1st Infantry	Fort Riley	5
21st Theater	Europe	3
25th Infantry	Hawaii	5
2d Infantry	Korea	5
3rd Infantry	Fort Stewart	5
4th Infantry	Fort Carson	5
7th Infantry	Joint Base Lewis-McChord	5
Eighth Army	Korea	3
First Army Div West	Fort Hood	2
82nd Airborne	Fort Bragg	5
US Army Fires Center of Excellence at Fort Sill	Ft Sill	2
US Army Intelligence Center of Excellence and Fort Huachuca	Ft Huachuca	2
Aviation Center of Excellence and Fort Rucker	Ft Rucker	2
US Army Maneuver Support Center of Excellence (CM/MP/EN)	Fort Leonard Wood	2
Joint Readiness Center Fort Polk	Fort Polk	2
US Army Alaska	Joint Base Elmendorf-Richardson	5
I Corp and Joint Base Lewis-McChord	Joint Base Lewis-McChord	3
III Corp and Fort Hood	Fort Hood	3
US Army Maneuver Center of Excellence and Fort Benning	Fort Benning	2
National Training Center and Fort Irwin	Fort Irwin	2
North Atlantic Treaty Organization (NATO)	Germany	1
US Army Combined Arms Support Command and Sustainment Center of Excellence	Fort Lee	2
Cyber Center of Excellence and Fort Gordon	Fort Gordon	2
US Army Special Operation Command	Fort Bragg	2
US Army Soldier Support Institute	Fort Jackson	2
US Army Africa	Europe	2
United States Army Europe and Seventh Army	Germany	3
XVIII Airborne Corps	Fort Bragg	3
44 th Medical Brigade	Fort Bragg	1

Div/Corp/Command	Location	Auth Scholarships
Military Surface Deployment and Distribution Command	Alexandria	1
13 th Sustainment Command (Expeditionary)	Fort Hood	2
19 th Sustainment Command (Expeditionary)	Korea	2
593 rd Sustainment Command (Expeditionary)	Joint Base Lewis-McChord	2
NORAD and USNORTHCOM	Peterson AFB	2
Headquarters, US Army Cadet Command	Fort Knox	2
US Army Training Center of Excellence and Fort Jackson	Fort Jackson	2
20 th Support Command	APG	2
Joint Forces Headquarters-National Capital Region	DC	2
Joint Multinational Training Command	Germany	1
3d Sustainment Command (Expeditionary)	Fort Knox	2
US Army Network Enterprise Technology Command	Fort Huachuca	2
US Army Recruiting Command	Fort Knox	2
US Army Human Resources Command	Fort Knox	2
94 th AAMDC	Hawaii	2
US Army Pacific	Hawaii	2
US Army Space and Missile Defense Command	Redstone Arsenal	2
8 th Theater Sustainment Command	Fort Shafter	2
32d AAMDC	Fort Bliss	2
The Judge Advocate General	DC	1
US Army Japan and I Corps	Japan	2
United States Army John F Kennedy Spec Warfare Center and School	Fort Bragg	5
1 st Sustainment Command (Theater)	Fort Bragg	2
Supreme Allied Command	Europe	3

Enclosure 3 (cont.)